

TROY HISTORIC COMMISSION MINUTES – FINAL

JANUARY 27, 2009

The regular meeting of the Troy Historic Commission was held Tuesday, January 27, 2009 at the Troy Museum & Historic Village. Rosemary Kornacki called the meeting to order at 7:30 P.M.

ROLL CALL **PRESENT:** Rosemary Kornacki
 Kevin Lindsey
 Terry Navratil
 Brian Wattles
 Roger Kaniarz
 Vera Milz
 Padma Kuppa
 Loraine Campbell, Museum Manager
 Cathy Russ, Library Director

NOTE: Padma Kuppa was welcomed as a new member of the commission.

Resolution #HDC-2009-01-001

Moved by Kaniarz

Seconded by Navratil

RESOLVED, That the minutes of October 28, 2008 be approved as amended

Yes: 7 —Kornacki, Lindsey, Navratil, Kaniarz, Milz, Kuppa and Wattles

No: 0

MOTION CARRIED

Old Business

A. Capital Projects

General Store

New double doors were installed by Adair restoration at a total cost of \$1,900.

Main Museum Building

Akins Construction completed repairs and partially corrected the drainage pattern along the south wall near the restrooms for \$550

Spring Projects:

General Store

Prices to inject hydrophobic grout in the rod holes in the basement walls:

\$6,750

Poppleton School

Prices for the masonry repairs to the

Chimney: \$3,665

\$4,400

Cement wash and hand rail:

\$900
\$3,030

Caswell House
Prices to repair the waterproofing mastic on the building foundation:
\$5,500
\$6,750

Wagon Shop
Requisition has been requested to strip and stain the Wagon Shop.

B. Programs

See attached reports. Spring Troy Today is completed.

Staff is working with four Troy Middle Schools to hold Civil War Camp May 17-21 at the Museum. 1,000 students will participate.

Staff is currently working on summer programs. The goal is cost effective activities with real education and enrichment value.

Diana Franco is prioritizing projects for the new Genealogy Center.

Loraine was informed that Parks and Recreation will no longer provide tents for museum events. The costs of tent rentals from a commercial firm in 2009 will exceed \$2,000. The city bus was also cut from the budget. The museum will have to contract with Troy Schools for shuttle bus service.

C. Attendance

See attached reports. Note income for facilities rentals for filming.

D. Collections

See Reports.

William Boardman requests authorization to deaccession the following items:

1. Rusted metal stanchions with velvet ropes that should not have been accessioned as they were exhibit barriers.
2. Two of the six sewing machines in the collection
3. A paper trimmer with no historic significance

Resolution #HDC-2009-01-002

Moved by Lindsey

Seconded by Kuppa

RESOLVED, That the request to deaccession rusted metal stanchions with velvet ropes, two of the six sewing machines in the collection and a paper trimmer with no historic significance as recommended by William Boardman be approved

Yes: 7 —Kornacki, Lindsey, Navratil, Kaniarz, Milz, Kuppa and Wattles
No: 0

MOTION CARRIED

William Boardman requests approval to update the Collections Policy and Gift Agreement. The changes in wording reflect better and consistent terminology now used in the Museum operating procedures:

1. Change “objects” to “items
2. Change “Digital images collected from original images, photos, artwork, artifacts or documents” to “Digital images, documents, sound files and other digital formats collected from original sources”
3. Changes “Artifacts deaccessioned from the Troy Museum Artifact Collection” to “Items deaccessioned from the Troy Museum Collection”
4. Delete email address line from form
5. On form change from “on the reverse side of this form” to “of the Troy Museum Collections Policy”.
6. Materials from the Barnard House” were relocated to the Lange Street house under a 2-year loan agreement. Two WSU interns are cataloging the loan materials.

Resolution #HDC-2009-01-003

Moved by Milz

Seconded by Kaniarz

RESOLVED, That the Collections Policy and Gift Agreement be updated to reflect better and consistent terminology now used in the Museum operating procedures.

Yes: 7 —Kornacki, Lindsey, Navratil, Kaniarz, Milz, Kuppa and Wattles

No: 0

MOTION CARRIED

E. Grants

Kresge Foundation Project Detroit Grant

City Council accepted the grant of \$40,000 on November 10. The first installment of \$20,000 has been received. John Lamerato has authorized spending a portion of these funds on an Interpretive Master Plan as was outlined in the grant application. See the attached Scope of Work for an RFP.

IMLS Connecting to Collections Bookshelf

The Museum applied for a set of books on current collections preservation standards, techniques and technical preservation information. 1,000 sets of books will be awarded in July.

F. Interns

Bradley Selesky and Josh Duffy are completing the Archive Management certification program as part of their course work at the WSU Library Science

graduate program. They are cataloging the Barnard family loan and organizing some of the archive materials into a collection. Both students will complete 135 hours of work in their un-paid, for-credit internships at the Museum. These internships run from Jan.15 through April 20, 2009.

G. Budget

The Museum must generate \$50,000 in new revenues in FY2009/10.

New Business

A. Expansion Update: Presentation on preliminary site plan concepts

The committee visited six barns and has reached a preliminary agreement with the George Spenser family whose dairy barn is located in Wixom. The barn was constructed from 1860 to 1930 in three distinct stages. We are interested in the oldest portion of the timber-framed structure. The architects are also interested in acquiring some granite foundation materials, a portion of the clay-tiled silo, six of the 42 milk stanchions and the decorative metal roof vent. Ward Randol is working with the family's attorney to draft a gift agreement which will be reviewed by the City Attorney's office.

B. Troy Historical Society Liaison Report

Kresge Foundation Green Initiative Grant

Loraine and grant writer Phoebe Crandall, (retained by Troy Historical Society) have met with members of the Museum Expansion Team to begin assembling components of the grant application. Loraine is drafting the narrative. Awards range from \$50-\$100,000. There is no grant cycle or application deadline.

C. Reports and Communications

Staff

Ray Lucas suffered a heart attack in November that led to two surgeries. He also suffered post operative blood clots. Ray is now recuperating at home.

Paul Kamulski, who was hired to fill the vacancy created when Laura Bunting moved into Kathrin Jaeger's position, declined the position after one day due to a family emergency. Frances Willuwiet was offered the position and began work on December 1, 2008.

Visitor

None

Commission Members

None.

The Troy Historic Commission Meeting was adjourned at 9:55 p.m. The next regular meeting will be held Tuesday, March 24, 2009 at the Troy Museum & Historic Village at 7:30 pm.

Rosemary Kornacki
Chairperson

Loraine Campbell
Recording Secretary